

OCEANSIDE HOMELESS TASK FORCE BOARD MEETING MINUTES

OHTF

OCEANSIDE

DATE: November, 7, 2025
TIME: 10:00 AM
LOCATION: SOS
CHAIR: Shayla Day
NEXT MEETING: December, 5, 2025 Location: SOS (245 Hirst Ave, W)

ATTENDANCE: Susanna N (SOS), Elizabeth D (MHSU-Island Health), Jason H (CMHA), Shane W (RCMP), Melissa, Marnie, Jovonne (RiseBridge), MLA Stephanie Higginson, Shayla D (DayHomes),

REGRETS: Scott H (Qualicum Beach), Traci (MSDPR), Jamie B (OCAT), Brandon R (Island Health)

1. Welcome & Land Acknowledgment

Chair Shayla Day opened the meeting with a welcome and acknowledgment that the Task Force operates on the unceded traditional territory of the Snaw-Naw-As First Nation and Kwakwaka'wakw First Nation. Respect was given to Elders and Knowledge Keepers past and present.

2. Approval of Previous Minutes

- **Vice-Chair Nomination:** Deferred once again to next meeting.

- **Task Force Name Discussion:**

The name change was revisited, and members were asked to bring one suggested name per agency to the next meeting.

- **Review of Previous Minutes:**

1. Recapped agenda purpose, voting structure, and table responsibilities.
2. Reviewed funding distribution and confirmed that SOS (Susanna) continues to manage previous funds and delegate spending for warming goods accessible to all outreach teams.
3. Members were reminded to read previous minutes before meetings for continuity.

- **Governance & Funding:**

Discussion included who oversees table operations, where the grant money sits, and how it will be allocated.

Future funding applications will be a collaborative effort between those members that wish to participate in the application process. A funding holder or lead agency will be agreed by the Task Force members.

In accordance with the agreement of the previous Oceanside Task Force on Homelessness, SOS continues to utilize funds held in-trust for homeless supplies to be distributed through outreach workers, as well as \$5,000 earmarked for a community forum.

- **Meeting Structure & Representation**

1. Clarified distinctions among **HOST**, **OCAT**, and **Task Force** meeting levels.
2. Confirmed **Tina's** invitation to represent peer support voice from the community perspective.
3. Reaffirmed that this table moves with action-based items not just conversation.

4. Old Business

4.1 EMCR / EWR Background

- Reviewed **EMCR (Emergency Management & Climate Readiness)** and **EWR (Extreme Weather Response)** delegation structure.
- Covered who historically held “activation tickets” and confirmed that **none are currently active** within the group.
- Once **DayHomes' proposal** is reviewed, a new ticket draft will be prepared for group proofreading.

4.2 Community Action Plan & Framework

- Strong request from majority of members for a **formal Community Action Plan** mapping:
 - **Short-term goals:** immediate coordination and response.
 - **Long-term goals:** five-year community development vision.
- Discussion tied to **“Utopia Vision”**, a conceptual framework for inclusive, sustainable shelter planning and cross-agency alignment.
- Incorporates the **-4°C temperature threshold amendment proposal**, to be developed as a policy change request.

4.3 Coordination & Accountability

- Members emphasized need for **better organization** to coordinate **joint grant applications** and share data transparently.
- Recommendation: bring **supporting documents** (spreadsheets, EMCR maps, or official printouts) when presenting facts to ensure accuracy.
- Members asked to **focus discussions around agenda items** and return with **clear action item follow-ups**, not only summaries.

4.4 Multi-Agency & Municipal Collaboration

- Collective agreement that Oceanside needs **expanded supportive housing**, operated by **multiple agencies** to maintain transparency.
- Call for City **Council buy-in** and **municipal representation** at the table.
- Long-term objective: **Five-Year Housing and Community Plan** with **public visibility** before next municipal election.
- Short-term focus: **Weather Response and Shelter Activation Readiness**.

4.5 “Utopia Vision” & Membership Approach

- Identified need for a **shared vision framework** to connect all partners.
- Reinforced that this is an **open table**, members may **invite new participants** who can actively contribute, not only observe.
- Courtesy request that members **notify in advance** if inviting guests to ensure meeting space accommodation.
- Encouraged connecting with **Parksville Downtown Association, RCMP**, and other local players for collaborative planning.
- Reminder: focus discussion on **agency-specific deliverables**, avoid discussing other organizations’ internal work.

5. Updates & Reports

- Roundtable check for agency updates, none additional provided.
- Standing updates to continue from SOS, Island Health, SDPR, OCAT, and RCMP at next meeting.

6. Adjournment

Meeting concluded with closing thanks from Shayla for the active discussion and commitment to advancing Oceanside’s housing and outreach priorities.

Next Meeting: Friday, December 5th, 2025 – SOS Parksville